

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**June 9, 2015**

The Central Bucks Board of School Directors held its meeting on Tuesday, June 9, 2015 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:35 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Stephen Corr – President, James Duffy, Paul Faulkner, John Gamble, Joseph Jagelka, Geryl McMullin, Kelly Unger, Jerel Wohl

**BOARD MEMBERS ABSENT**

Tyler Tomlinson – Vice President

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio, Scott Kennedy, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

John Torrente – Solicitor, Sharon Reiner - School Board Secretary

**APPROVAL OF MINUTES**

Motion by Joseph Jagelka, supported by John Gamble, to approve the minutes of the May 26, 2015 school board meeting.

Motion Approved 8-0.

**PUBLIC COMMENT**

Wayne Montgomery reiterated his opinion on the CB West Football incident and would like the coach reinstated and an apology issued to the coach and the community. Michelle Crunkleton commented on an article issued by the American Academy of Pediatrics in August recommending that middle schools and high schools start school no earlier than 8:30 a.m. because research has shown that sleep cycles shift once children enter adolescence. Mrs. Crunkleton would like to see if this possibility of later school start times at the secondary level could be explored in Central Bucks School District.

Mrs. McMullin stated the district spent a considerable amount of time researching all aspects of different start times for students several years ago. It was not feasible for the district to do because of too many roadblocks. Some points discussed in the past were: if everyone in the district started at the same time, double the amount of school buses and drivers would be needed. Mr. Matyas stated that this change now would cost approximately \$18M. If the elementary schools started earlier, 5-year old students would be waiting for buses early in the morning or walking to school in the dark; older students would not be present at home in the afternoon to watch their siblings until the parents arrived home from work; after-school activities would be in session until about dinner time; the Suburban 1 league (about 20 schools) would all need to change their school times and not all school venues have lights for night games; another consideration would be students attending Middle Bucks Institute of Technology – all sending schools would need to be on the same time schedule; also, some students have jobs they need to go to. In previous research the time switch schedule worked well in a school district of 500 – 1,000 students. The Central Bucks School District is too large for this to work successfully.

Dr. Weitzel stated he and Mrs. Crunkleton have communicated via e-mail over the course of this school year. Dr. Weitzel has discussed the topic with other Bucks County Superintendents (a total of thirteen) and will keep the Board updated of any further discussion.

## **SUPERINTENDENT'S REPORT**

### **QUEST Update**

Dr. Bolton provided the Board a QUEST Update. QUEST stands for Questioning and Understanding through Engineering, Science, and Technology. Dr. Bolton thanked the School Board for their support and for approving this new elementary program at a recent Board meeting. The district has completed its hiring of all twelve teachers. These QUEST teachers are all CB employees. These teachers will be attending conferences over the summer. One conference in particular will be the International Society for Technology in Education (ISTE) which will be held in Philadelphia this year. QUEST teachers will also be able to skype with a teacher in Minnesota who teaches a class similar to what will be taught in CB. Relationships have been developed with other Bucks County school districts with similar programs so that curriculum ideas can be shared. A panel discussion will be held with current Central Bucks specialists who teach art, music, physical education, and library so that the QUEST teachers can learn various teaching strategies from teachers who teach "specials". Teachers will be writing curriculum and collaborating over the summer and will be ready to begin teaching this new program to grade 1-6 students for the 2015-2016 school year. Teachers will meet monthly during the school year to discuss curriculum and professional development will be ongoing.

## **SCHOOL BOARD REPORTS**

The Curriculum Committee, Finance Committee, Human Resources Committee, and Operations Committee notes, and the BCIU Board, and MBIT Executive Council minutes were mentioned. These notes and minutes are Attachment A.

## **ACCOUNTS PAYABLE CHECK DISBURSEMENTS**

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the May 31, 2015 and June 4, 2015 General Fund check disbursements; the May 21, 2015 Capital Fund check disbursements; and the May 21, 2015 Food Service check disbursements.

Motion Approved 8-0.

## **2015-2016 BUDGET RESOLUTIONS**

Motion by Paul Faulkner, supported by Geryl McMullin, to approve the Resolution to adopt the Final Budget for 2015-2016 in the amount of \$311,494,712. This Resolution is Attachment B.

Motion Approved 8-0.

Motion by Geryl McMullin, supported by Mrs. Unger, to approve the Resolution setting the homestead and farmstead real estate tax assessment reduction in the amount of \$1,559 which equates to a tax bill discount of \$193.47 after applying a millage rate of 124.1 mills. This Resolution is Attachment C.

Motion Approved 8-0.

Motion by Geryl McMullin, supported by Kelly Unger, to approve the tax levy Resolution with the real estate tax millage rate at 124.1 mills (a 0.00% increase), keeping the real estate transfer tax rate at 1%, keeping the earned income tax rate at 1%, and maintaining the electric utility real estate tax. This Resolution is Attachment D.

Motion Approved 8-0.

#### **PURCHASE APPROVAL**

Motion by Joseph Jagelka, supported by Jerel Wohl, to purchase eleven 77-passenger school buses, one 48-passenger school bus, and two 36-passenger school buses all from Wolfington Bus Company who had the low bid meeting specifications at \$1,139,481.

#### Wolfington Body Company (pricing reflects trade-in value of \$34,250.00)

(11) 2016 77-Passenger Type "C" Bus	\$ 888,166.00
(1) 2016 48-Passenger Type "C" Bus	\$ 87,185.00
(2) 2016 36-Passenger Type "C" Bus	<u>\$ 170,180.00</u>
	\$1,139,481.00

Motion Approved 8-0.

#### **CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS**

Motion by Joseph Jagelka, supported by Paul Faulkner, to reject the bids for the HVAC modifications at the CB South pool.

Motion Approved 8-0.

#### **SCHOOL BOARD POLICY FOR FIRST READ**

Motion by Kelly Unger, supported by Paul Faulkner, to table School Board Policy 249 – Bullying/Cyberbullying so that the proposed policy can be posted on the CBSD website for public review.

Motion Approved 8-0.

#### **PERSONNEL ITEMS**

Motion by John Gamble, supported by Joseph Jagelka, to approve resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, community school staff, and summer crew/summer help staff.

#### RESIGNATIONS

Name: Emily Constable  
Position: Personal Care Assistant – Warwick Elementary School  
Effective: June 18, 2015

Name: Michael Forman  
Position: Custodian – Central Bucks High School – East  
Effective: June 18, 2015

Name: Jill Hock  
Position: Elementary teacher – Butler Elementary School  
Effective: June 12, 2015

### RETIREMENTS

Name: Wendy Cieslak  
Position: Before/After School Care – Groveland Elementary School  
Effective: June 18, 2015

### LEAVES OF ABSENCE

Lauren Cleary Elementary teacher – Buckingham Elementary School  
June 3, 2015 – June 22, 2015

Robin Lincow (.5 unpaid) Elementary teacher – Mill Creek Elementary School  
August 27, 2015 – August 2016

### APPOINTMENTS

Name: Megan Basgil  
Position: (Temporary) Educational Writing Lab Assistant – Bridge Valley Elementary  
\$12.14 per hour  
Effective: June 1, 2015

Name: Brianna Walls  
Position: (Temporary) Educational Assistant – Doyle Elementary School  
\$12.14 per hour  
Effective: June 1, 2015

Name: Richard Wolfgang  
Position: Third Shift Custodial Supervisor  
\$60,000  
Effective: June 22, 2015

### LONG-TERM SUBSTITUTE TEACHERS

Name: Andrew Dowd  
Position: English teacher – Central Bucks High School – East  
\$50,897 (M+0 credits, Step 1)  
Effective: February 2, 2015 until the end of the 2014-2015 school year

### LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Judith Filips  
Position: Special Education teacher – Tohickon Middle School  
\$150 per day  
Effective: May 14, 2015

Name: Kristen McMullen  
Position: English teacher – Unami Middle School  
\$150 per day  
Effective: May 15, 2015

Name: Kathleen Poirier  
Position: Librarian – Titus Elementary School  
\$150 per day  
Effective: May 20, 2015

Name: Alexander Stump  
Position: Math teacher – Central Bucks High School – South  
\$150 per day  
Effective: June 2, 2015

COMMUNITY SCHOOL STAFF

Samantha Evans Tennis Sports Camp Instructor \$26.00/hour

SUMMER CREW/SUMMER HELP STAFF

Alex Androkites	\$10.10
Andrew Baer	\$10.50
Lloyd Canfield	\$10.10
Mark Ciaudelli	\$10.10
Shawn Conway	\$10.50
Matthew Cumiskey	\$10.50
Kristofer Daka	\$10.50
Shane Degnan	\$10.50
Devin Farrell	\$10.10
James Gallagher	\$10.10
Jacob Galligan	\$10.50
Jason Glassman	\$10.50
Kyle Inaco	\$10.50
Ryan Jacobsen	\$10.10
Anastasios Karras	\$10.10
Brian Leposki	\$10.10
Nicholas Madson (Videographer)	\$10.10
Alanna Miller	\$10.50
Devon Miller	\$10.50
Tyler Miller	\$10.50
Connor Moffat	\$10.50
Thomas Moran	\$10.10
Austin Naessens	\$10.10
Hayden Rohrmiller	\$10.50
Zachary Rush	\$10.10
Tyler Silvius (IT)	\$10.50
Grayson Snyder	\$10.50
Nicholas Spiro	\$10.50
Connor Trask	\$10.50
Garrett Wade	\$10.50

Motion Approved 8-0.

**STUDENT ITEMS**

TUITION STUDENTS

Motion by James Duffy, supported by Paul Faulkner, to approve M.R. and T.J.R. to attend Central Bucks High School – West for the 2015-2016 school year as tuition students.

Motion Approved 8-0.

## STUDENT TRIPS

Motion by James Duffy, supported by Paul Faulkner, to approve the following student trips:

- CB South Marching Band to travel to East Rutherford, NJ on November 7, 2015.

Motion Approved 8-0.

## STAFF CONFERENCES/WORKSHOPS

Motion by Paul Faulkner, supported by John Gamble, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals
					Fund	Grants	
Augustine, Bridget	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Bellavance, Andrea	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Blair, Brian	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Bolkus, Frank	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Boyle, Jonathan	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Braksator, Amy	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Brereton, Joseph	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Brevix, Melissa	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Caldwell, Stacy	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Campbell, Meghann	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Cartee-Haring, Rebecca	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Cervellero, Aileen	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Citrulli, Lisa	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Cochran, Kevin	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Controy, Adam	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Croyle, Matthew	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Dailey, Suzanne	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Davidheiser, Scott	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
DeCorrevont, Michael	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Doherty, Sinead	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Dome, Donna	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Donnelly, Christina	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Donovan, Timothy	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Downey-Miller, Molra	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Dudley, Kyle	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Enama, Laura	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Felklani, Gabrielle	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Fell, Ed	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Finger, Brian	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Fronwald, Laura	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Fox, Bridget	Professional	6/29/15	ISTE Annual Conference	Phila		180	
Funseth, Karl	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Garvin, Nadine	Administrator	6/30/15	ISTE Annual Conference	Phila		180	
Geevarghese, Aneesh	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Gruver, Mike	Professional	6/30/15	ISTE Annual Conference	Phila		180	
Heineman, Dave	Administrator	6/29/15	ISTE Annual Conference	Phila		180	
Helsey, John	Professional	6/29/15	ISTE Annual Conference	Phila		180	

Jaffe, Jason	Professional	6/28,6/29,6/30/15	ISTE Annual Conference	Phila	277
Jansen, Cindy	Professional	6/29/15	ISTE Annual Conference	Phila	180
Johnson, Chris	Professional	6/29/15	ISTE Annual Conference	Phila	180
Kratz, Richard	Administrator	6/29/15	ISTE Annual Conference	Phila	180
Lang, Christina	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Leatherbarrow, Cheryl	Administrator	6/29/15	ISTE Annual Conference	Phila	180
Labonte, Jamie	Professional	6/30/15	ISTE Annual Conference	Phila	180
Lodwig, Chris	Professional	6/29/15	ISTE Annual Conference	Phila	180
Marton, Kevin	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Meletti, Robert	Professional	6/30/15	ISTE Annual Conference	Phila	180
Melvin, William	Professional	6/30/15	ISTE Annual Conference	Phila	180
Merrill, Brian	Professional	6/29/15	ISTE Annual Conference	Phila	180
Molenari, James	Professional	6/29/15	ISTE Annual Conference	Phila	180
Moskowitz, Jay	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Murtha, John	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Myers, Michele	Professional	6/29/15	ISTE Annual Conference	Phila	180
Nahas, Caitlin	Professional	6/29/15	ISTE Annual Conference	Phila	180
Oberecker, Matthew	Professional	6/29/15	ISTE Annual Conference	Phila	180
Ortman, Shawn	Professional	6/30/15	ISTE Annual Conference	Phila	180
Penner, Meredith	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Pluta, Deborah	Professional	6/29/15	ISTE Annual Conference	Phila	180
Podraza, Laurel	Administrator	6/29/15	ISTE Annual Conference	Phila	180
Quaresima, Jennifer	Professional	6/30/15	ISTE Annual Conference	Phila	180
Radcliff, Joe	Professional	6/30/15	ISTE Annual Conference	Phila	180
Riley, Maureen	Professional	6/29/15	ISTE Annual Conference	Phila	180
Ryan, Kristen	Professional	6/29/15	ISTE Annual Conference	Phila	180
Schrier, Leanne	Professional	6/29/15	ISTE Annual Conference	Phila	180
Shaw, Jesse	Professional	6/29/15	ISTE Annual Conference	Phila	180
Shillingford, Kevin	Administrator	6/30/15	ISTE Annual Conference	Phila	180
Sikora, Corinne	Professional	6/28,6/29,6/30/15	ISTE Annual Conference	Phila	392
Smith, Lindsay	Professional	6/30/15	ISTE Annual Conference	Phila	180
Smith, Nicole	Professional	6/29/15	ISTE Annual Conference	Phila	180
Stafford, Anyu	Professional	6/30/15	ISTE Annual Conference	Phila	180
Thomas, Hannah	Professional	6/30/15	ISTE Annual Conference	Phila	180
Vice, Carrie	Professional	6/30/15	ISTE Annual Conference	Phila	180
Vilbas, Vello	Professional	6/29/15	ISTE Annual Conference	Phila	180
Vogelsinger, Brett	Professional	6/30/15	ISTE Annual Conference	Phila	180
Watters, Chad	Administrator	6/29/15	ISTE Annual Conference	Phila	180
Weitzel, David	Administrator	6/29,6/30/15	ISTE Annual Conference	Phila	392
Wheeles, Patrick	Professional	6/29/15	ISTE Annual Conference	Phila	180
Wilson, Brittany	Professional	6/29/15	ISTE Annual Conference	Phila	180
Wolf, Mike	Professional	6/29/15	ISTE Annual Conference	Phila	180
Veisz, Kathleen	Professional	6/29/15	ISTE Annual Conference	Phila	180
Zucchero, Alexandra	Professional	6/30/15	ISTE Annual Conference	Phila	180
Totals this meeting					15,101 15,101

Motion Approved 8-0.

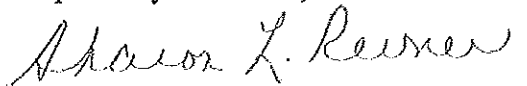
Mrs. Unger reminded everyone that there will be a Ron LaMar Memorial Concert held at Central Bucks High School – West on Saturday, June 11, 2015 at 2:00 p.m. Donations received will be used toward a scholarship fund.

Mrs. Unger also shared that the Concert for Haiti held at Lenape Middle School last Friday was a huge success. She thanked the community for their support.

Mr. Gamble thanked Warwick music teachers Mrs. Kelly, Mr. Losch, and Mrs. Herrschaft for a fantastic year in their musical programs. The concerts held last week were phenomenal.

There being no further business before the Board, motion by John Gamble, supported by Joseph Jagelka, to adjourn at 8:22 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sharon L. Reiner".

Sharon L. Reiner  
Recording Secretary/Board Secretary



## CENTRAL BUCKS SCHOOL DISTRICT

## Curriculum Committee Notes

May 13, 2015

MEMBERS PRESENT

John Gamble, Chairperson  
 Kelly Unger, Member  
 Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Geri McMullin	Dr. David Weitzel	Scott Berger
Joe Jagelka	Dr. David Bolton	Laura E'Nama
	Dr. Nancy Silvius	

COMMITTEE MEMBERS ABSENT

None

PUBLIC COMMENT

No Public Comment

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

**Course of Study for 7<sup>th</sup> Grade Science: Interactions of Matter, Energy and Life**—Laura E'Nama, K-12 Supervisor of Science, presented the revisions to the Grade 7 science course of study. Units on matter, energy and ecology remain with a fourth unit being added on cells and heredity. Greater emphasis is now placed on the inquiry approach to teaching science. Topics previously included in the animal unit will integrate into the ecology unit. In answer to a board member's question, Mrs. E'Nama explained that the constructivist approach to teaching science is teaching through inquiry and problem solving.

**7<sup>th</sup> Grade Science Flexbooks**—Laura E'Nama presented the four science resource books from cK-12 Foundation which are being requested for the revised Grade 7 science course. The foundation provides customizable, online tests, called flexbooks. Each one includes images, video and interactives. Several science teachers have been piloting these flexbooks with positive feedback. Flexbooks can be accessed from any computer, tablet or mobile device. They are free to download and print. We will print classroom sets of bound editions.

Because of the spiraling nature of our science curriculum, i.e., exposing students to physical, earth and life science topics with increasing complicity in each grade, traditional texts are not usable. They tend to focus on one discipline and do not cover all of the content in the 7<sup>th</sup> Grade curriculum.

Teachers who piloted cK-Flexbooks have seen the importance of online flexibility with audios, videos and interactives and the ability to customize.

Board members commented on the flexibility of flexbooks and the quality of contributors to cK-12 Foundation.

Mrs. E'Nama also updated the committee on some science activities going on in middle schools beyond the curriculum, such as The Hour of Code, developed by Erika Gamble, science teacher at Tamanend, who designed this activity for the entire school as a mental exercise during PSSA testing. Holicong also used this activity. Other activities include Science Olympiad, Science Fair, You Be a Chemist, STEM Design Challenge at BCIU, SKYPE in the Classroom, and Family Lab Night.

Both the Course of Study and the flexbooks will be considered for approval by the Board.

**Textbook for Geography Elective: *Geography Alive! Regions and People***—Scott Berger, K-12 Supervisor of Social Studies, presented a textbook for consideration for the new Geography elective course. Approximately 55 students in each high school have registered for the new course for next school year. The textbook presented has

an online version for those students who wish to access on personal devices. The textbook aligns with the focus of the course: interpreting maps and geographical data, connections to physical geography, and defining regions. This textbook was reviewed by teachers and received unanimous approval. Textbook will be considered for approval by the Board.

**Textbook for AP United States History: *America's History, For the AP Course, 8<sup>th</sup> Edition***—Scott Berger also presented for approval a new textbook for AP United States History. The course has been updated by College Board and this new text aligns with the shift in emphasis to skill sets. Teachers reviewed a selection of available AP texts for this course and selected this to be piloted at CB East this year. Reviews from the pilot are very positive. Request is being made for a hard cover textbook for course; there are online resources including an interactive ebook. Students in the pilot have preferred having a hard copy text rather than only an online text. This text has the unanimous approval of the district AP U.S. teachers. Textbook will be considered for approval by the Board.

**Review of Policy 249—Bullying/Cyberbullying**—Much discussion ensued around the topic of bullying and cyberbullying. This policy must be reviewed every three years as required by PDE. Board members suggested some word changes which will be reflected in the copy that goes to the Board for first reading. One board member asked if the district solicitor had reviewed this policy. Dr. Weitzel indicated it was reviewed in November 2012 and would be reviewed again before final approval/renewal. Board members made suggestions affecting implementations practices, such as making a student feel safe when reporting bullying to school personnel.

#### ANNOUNCEMENTS

The next scheduled meeting is September 9, 2015

#### ADJOURNMENT

Notes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education

# CENTRAL BUCKS SCHOOL DISTRICT

## Finance Committee Notes

May 20, 2015

### Committee Members Present

Jerel Wohl, Chairperson

Paul Faulkner, Member

Dave Matyas, Business Administrator

Susan Vincent, Director of Finance

### Committee Members Absent

Geri McMullin, Member

### Other Board Members and Administrators Present

Steve Corr

Jim Duffy

John Gamble

Joe Jagelka

Ken Rodemer, Assistant Director of Operations

The Finance Committee meeting was called to order at 7:05 p.m. by Jerel Wohl, Chairperson

### PUBLIC COMMENT

Three members of the public were present.

### Review of Notes

The April 15, 2015 Finance Committee meeting notes were accepted as presented.

### INFORMATION/ DISCUSSION/ACTION ITEMS

**2015-16 Budget Update** – There were three changes to revenue that were reviewed. Local real estate revenues were adjusted upwards by approximately \$169,000 due to a reduction in revenue received from the state from gambling proceeds to be used as a discount on real estate tax bills for homesteads and farmsteads. The impact of the state revenue reduction will be that homestead and farmstead owners will pay an estimated \$6 or \$7 dollars extra on their real estate tax bill even though there is no millage increase slated for the 2015-16 school year.

	2014-15 School Year		2015-16 School Year
Typical Tax Bill	40,000 Assessment x 124.1 mills		40,000 Assessment x 124.1 mills
Gross R.E. Tax	\$4,964		\$4,964
State Gambling Rebate	-200		-193
Discounted Tax Bill	\$4,764	◀ \$7 difference ▶	\$4,771

State gambling revenue for real estate tax discounts is reduced by \$169,000 based on the latest state estimates. Also Title 1 federal subsidies are increasing by about \$75,000 for 2015-16 due to a slightly larger population of Central Bucks families classified as below the poverty level. Total revised revenues now stand at \$311,497,754.

With the increase in Title 1 federal funding, expenses were also increased for the program by approximately \$75,000. The extra funding was placed into classroom assistant salaries and benefits. If a different use of those funds is determined over the summer months a budget transfer can be

made in October 2015. The expenditure budget now stands at \$311,497,754 as well with no millage increase proposed for 2015-16.

Q: If the number of families below the poverty line in CBSD are increasing, is it likely that the number of student qualifying for free and reduced price lunches will also increase?

A: It is likely that students eligible for free and reduced price lunches will increase. We did see an increase in this category since the start of the great recession. The last couple of school years fewer students have been qualifying for free and reduced price lunches which is an indicator that the financial health of school district families is improving. The school district will have more information on this topic by the end of October as most applications will have been processed by that time.

The committee gave direction to administration to continue with the scheduled budget presentation and timeline for final budget adoption.

**Deputy Tax Collectors** – Act 164 of 2014 requires all tax collectors to appoint a deputy collector, in case of incapacitation, starting with the 2015-16 school year. The deputies must then be approved by the county, municipality, and school district. All of the Central Bucks tax collectors have submitted recommendations for their deputies except for John Mohan of Warrington Township. Once approved the tax collectors will need to provide proof of bonding insurance coverage for the tax collector and deputy tax collector.

Central Bucks School District		
Appointment of Deputy Tax Collector		
<u>Tax Collector</u>	<u>Municipality</u>	<u>Deputy Tax Collector</u>
Ann Calderaio	Buckingham Township	Denise Betts
Kari Williams Tyksinski	Doylestown Borough	Kim MacMinn
Sarah Tomlinson	Doylestown Township	Thomas McCambridge
Rich Sabol	New Britain Borough	Richard Sabol Sr.
Nancy Jones	New Britain Township / Chalfont Borough	Helena Melendez
Sherry Labs	Plumstead Township	Denise Betts
John Mohan	Warrington Township	
Denise Betts	Warwick Township	Shannon Brooks

Q: Why isn't there a deputy real estate tax collector established for Warrington Township?

A: Administration has reached out to Mr. Mohan to ask who his appointment is. We have not received any updates from Mr. Mohan, so we thought it best to have the school board approve all other deputy real estate tax collectors prior to the start of the new fiscal year.

Q: Is it practical that one tax collector can be a deputy for multiple primary real estate tax collectors?

A: To date, the school district has seen minimal need for the use of a deputy real estate tax collector. All of the primary real estate tax collectors have been able to perform their job functions without interruption. There are many open issues with the deputy tax collector requirement such as are they required to have the same educational training, do they need to be a resident of the municipality, who pays the deputy tax collector? These items will need to be addressed with legislative actions in the future.

The committee directed administration to place this item on the school board agenda for consideration.

**Replacement of School Bus and Special Education Vans** – The school district has completed our review of the current fleet to determine what type and how many new buses/vehicles we will need to maintain an appropriate number for the 2015-2016 school year.

In addition to the (12) new 77 passenger buses, (1) 48 passenger bus and (2) 36 passenger buses for which we seek approval, we will need (3) 7 passenger vans to replace 3 aging (1-2004, 2- 2006) vans from our Special Needs Department. The 3 vans that need to be replaced are 9-11 years old and all approaching 200,000 miles. All buses will go through the standard vendor purchase bidding process. The vans will be a separate purchase request via a state contract.

The type of van that the district has historically used is a sliding passenger door configuration. We have found this style of door suitable to address our special needs students that have difficulty entering and exiting our vehicles. The vans can come equipped (we have specified) with sliding side doors for easy access and exit rather than your standard car door opening. Very few auto manufacturers currently offer this feature.

Estimated costs for the large school buses	15 x \$77,000 = \$1,155,000
<u>Estimated costs for the three vans are</u>	<u>3 x \$22,500 = \$ 67,500</u>
Total Estimated Costs	\$1,222,500

Q: Are all of these buses and vans in need of replacement?

A: The school district tries to replace school buses around the 12 year mark of operation. If the mechanics feel a school bus still has life, it is kept as a spare vehicle to be used when other buses come in for routine maintenance. Newer buses tend to be used for sport strips and field trips that go outside of school district boundaries. The school buses identified for replacement would need extensive work to pass state inspection, so it is economically more feasible to replace them.

The committee gave direction to administration to proceed with the procurement process through advertised bids and using state contracts to purchase the vans.

**Replacement of Copiers** – CBSD currently has a 48 month lease on a Savin fleet of copiers. The current lease expires at the end of June 2015. Keystone Digital Imaging (KDI) is the current supplier of the Savin copiers and also maintains the fleet.

The Savin copier fleet was installed as a result of a bid conducted 4 years ago after specifying machine speed, location, and copy volume. We are finding that the current copiers cannot stand up to the demands of our schools. The solution is to replace the copiers at the completion of the lease and change the configuration of equipment to more durable models.

In addition, the district has also not been satisfied with the quality of maintenance services under the current contract, as machines are not as available for use as they have been under prior contractors.

When KDI submitted a proposal to replace the Savin copier fleet with Canon machines, the district also sought an alternate proposal from Canon Solutions America as they provided copier and maintenance services to the district in prior years with very good experience.

A standard Canon copier will have:

- four paper drawers that allow for multiple paper size configurations
- a document feeder
- sorting/collating/stapling ability
- each machine will have the ability to copy, scan, and to function as a printer since each machine will be connected to the district network

Some slight changes to the standard machine configuration, such as adding a three-hole punch option, may be needed depending on the needs of individual schools.

The proposed Canon Solutions America machine configurations have higher capacities with a longer production cycle before requiring routine maintenance as compared to the current copier fleet.

While a contract with Canon Solutions America will cost about \$22,570 more per year than the KDI proposal, Canon will be providing 20 machines that have a higher duty cycle capacity than the machines proposed by KDI. This should help reduce monthly maintenance downtime.

Installation and implementation of the new equipment would take place at the end of June and early July.

Q: What can be done to reduce the copy volume throughout the school district?

A: Paper copies are used for test taking, student drills and practice, and as supplemental textbooks with more up-to-date materials. The scanning feature of the copiers is used extensively by all employees to distribute information and minimize paper usage.

The committee gave direction to administration to continue with the leasing process and place the item on the school board agenda for consideration.

**Aramark Food Service Contracts Renewal, Year 2** – The district changed the food service contract to update it with a reduced financial guarantee changing the contract from a \$750,000 guarantee to a \$650,000 guarantee. The contract also calls for Aramark to utilize an additional \$100,000 to enhance the elementary menu. The updated contract has been submitted to the Pennsylvania Department of Education for their review and approval. Once PDE's approval has been received, the contract will be placed on a future school board agenda for consideration.

**Budgetary Transfers for the 2014-15 School Year** – The annual expenditure budget is approved on a detailed state mandated format. As the fiscal year progresses, actual required expenditures may exceed the original budget in certain categories and also some expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur in budget categories.

Q: Why is there a need for a budget transfers?

A: The budget is a financial plan. Items come up during the year that may not have been anticipated. Budgeted expenses could also come in slightly higher or lower than budgeted amounts. The district tries to budget to the anticipated actual needs of each department so as

not to overly inflate the expenditure budget. Budget transfers balance out areas of the expenditure budget where items have surplus funding with areas that have deficit funding with no change to the bottom line of the budget.

It was recommended that this item be placed on the school board agenda for consideration

**Fund Transfers** – It has been determined that funds held in the Trust Fund (7) for Post-Employment Benefit and Healthcare Benefit Reserves are better held in the General Fund (1). These funds will be classified as assigned fund balance within the General Fund (1) and continue to be maintained in line with the need to cover future Post Employment and Healthcare benefit expense obligations. These funds were initially established in Fund 7, the Trust Fund category, as reserves to address future employee benefit obligations, as recommended by GASB 45. At the time the Post Employment Benefit Account was established the school board wanted to maintain control and flexibility of the account and did not establish it as an irrevocable trust.

A recommendation was received from our auditors that the funds are better classified as an assigned fund balance within the General Fund. It is recommended that the funds be transferred from the Trust Fund (7) to the General Fund (1). The school board will retain complete control and flexibility over the use of these funds as it has in the past.

Q: What is the total liability of the postemployment benefits as calculated by the actuary?

A: Approximately \$60 million. This amount has increased in recent years as interest rates on investments have not kept up with the assumed rate of return of 4%.

Q: Should the district revisit how much money he keeps in the postemployment fund?

A: This may be a good topic for a future finance committee meeting. The purpose of this fund is to establish funding to cover the total financial burden of post employment benefits should the school district go out of business at some point in the future. It may be more prudent to establish funding for a percentage of the total liability to be held in reserve rather than keep funds tied up for this purpose when they can be better utilized for other capital items.

It was recommended that this item be placed on the school board agenda for consideration.

**Community School Child Care Software** – The district's current custom software has been provided by a sole proprietorship for the past 13 years. The district has been worried about sustainability if there were issues impacting the long term viability of the software developer. For the past 8 years, the district has been looking at software providers to fit the needs of our before and after school child care program. Administration has identified a software package that it feels will meet all the needs of the child care program, meet the reporting requirements of the Pennsylvania Department of Human Services, and provide better customer service to parents using the child care program.

The new software has two components, the database engine and the financial transaction processing system. The database engine was designed by School Care Works. It tracks the student and parent data, child custody agreements, calendar of designated service days, and authorized individuals that may pick up a student. The software also tracks other needed data to run the before and after school child care program and has a report program that will provide information to the Pennsylvania Department of Human Services in their preferred format.

The second piece of software by UnityFiSolutions is the financial software provider. They partner with School Care Works to facilitate the parent payment process via credit cards, automatic debit of checking accounts, or ACH transfer. UnityFiSolutions will hold all the parent financial information on their servers which will help minimize the school district's exposure to fraud. Of the firms that could partner with School Care Works, UnityFiSolutions has the lowest transaction processing costs for on-line payments. Ultimately, parents will be able to see their bill online for the upcoming month and see past payments made which will save the district printing and postage costs each month and provide better customer service to parents. The financial software will help reduce employee trips to the bank for deposits and will help minimize returned check fees.

The parent portal of the software allows parents to access the account 24 hours a day, provides financial security of their personal data, allows payment by major credit cards and debit cards, has automatic monthly payment options, IRS tax form downloads for filing federal tax deductions, and provides a calendar of events that allows parents to see future schedules and activities at a glance.

At a later point in the 2015-16 school year, phase 2 of the software implementation may help to provide greater student security through the use of android tablets at each elementary school to actively accept and release children to their families and other authorized individuals. Each individual that is allowed to drop off or pick up a child would be assigned a unique PIN number that would need to be keyed in to the android tablet. This will help the child care staff verify that a student is going home with the correct guardian on any given day of the week and also help the school district comply with court ordered custody arrangements.

After looking at the savings from the elimination of monthly printed billing statements and the elimination of associated postage expenses, the new software package should cost the district around \$5,500 per year. The current software for the child care program costs the district approximately \$6,000 per year.

**Tax Collector Audits** – the school district audit firm reviewed the financial information prepared by the New Britain Borough tax collector and Warrington Township tax collector. The New Britain Borough tax collector report did not have any findings.

The Warrington Township report noted that the auditors were unable to trace financial transactions from the tax payers through to the school district's bank account. The Warrington Township tax collector deposits school district real estate tax collections into an intermediary account and later transfers amounts from the intermediary account into the school district account. This causes problems for auditing as well as a delay in receiving tax revenues by the school district. This also reduces school district investment returns unnecessarily. Administration is recommending that the solicitor write a letter to the Warrington Township tax collector asking that this matter be resolved and reference the school district resolution on tax collection as well as the tax collector manual. It is further recommended that if the tax collection process does not change, payment to the tax collector for services rendered will be withheld until processing is in compliance with the school district's resolution on timely tax deposits.

The committee directed administration to continue with the proposed plan.

**Fixed Asset Report** –administration shared a summary copy of the fixed asset appraisal report as published by Asset Control Solutions. The summary report showed the insurable value of the school district as of their completion of the school district review this spring. It's been 11 years since the



district last had an appraisal completed. Insured asset values have been kept up to date over the years by adding the value of new buildings or the contracted renovation amount to the prior total of insured values. A cursory review of the report showed some mislabeling of items compared to their insured values. Administration will go back and work with Asset Control Solutions to determine the appropriate descriptions for the summary items and report back to the finance committee.

#### ADJOURNMENT

The meeting adjourned at 8:22 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

# CENTRAL BUCKS SCHOOL DISTRICT

## Human Resources Committee Notes

May 13, 2015

### MEMBERS PRESENT

James Duffy, Chairperson  
Geryl McMullin, Member

### OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Joseph Jagelka  
Jerel Wohl  
John Gamble

Andrea L. DiDio  
Dr. David Weitzel  
Dr. David Bolton

Dr. Nancy Silvius

### COMMITTEE MEMBERS ABSENT

Tyler Tomlinson

### PUBLIC COMMENT

No public comment

### PREVIOUS MEETING NOTES

There were no changes

### INFORMATION/DISCUSSION

**Human Resources Department Reorganization**—Andrea DiDio has requested a reorganization of the Human Resources department and hiring of an additional one and a half employees to address the reorganization and increased demands of the office. A thorough review of the department and individuals roles has showed some inconsistencies in the logic as to how tasks are aligned. Some of the increased demands stem from the new Act 153 and Act 168 laws imposed by the State. Others are due to streamlining tasks to be handled within the Human Resources department that currently occur at each individual building to allow consistency and continuity of employment for new hires. A board member asked if we have the “right” personnel in the Human Resources department to accomplish all of the tasks. Ms. DiDio clarified that with additional staff and realignment of tasks we will have what is needed. A board member asked if once we get all of the clearances updated and in compliance with the laws will we still need these people. Ms. DiDio explained that we will need these individuals based on how the tasks have been realigned. There will be more than enough tasks for everyone to remain consistently busy. The committee then went on to discuss the shift from administrative secretary to confidential secretary and what that entails. Currently, the HR department is in the bargaining unit which a board member indicated they believed to be a conflict of interest. A member asked if the increases in pay fall within the appropriate range. Ms. DiDio indicated that it falls just above the Principal Secretary rate of pay. Ms. DiDio stated that over the course of the last eight (8) months she has taken steps to analyze and review all of the tasks that the current HR staff are charged with and what the new proposed staff members tasks will be and how all aligns to create a more streamlined and consistent experience for all new hires and current employees.

**Contracted to School District Employed Board Certified Behavior Analyst**—Andrea DiDio is presenting a proposal to move from contracted to in-house employed board certified behavior analyst. This would allow more control to meet the needs of the students in the district and the services that are provided to them. Additionally, it would allow more consistency and quality. The quality of service from the contractor has been in question. This individual would be hired and evaluated by the school district. The cost will be equivalent to what we are currently paying so there is not intended cost savings with this change in service delivery.

### ANNOUNCEMENTS

The next scheduled meeting is September 9, 2015

### ADJOURNMENT

Notes submitted by Andrea L. DiDio, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Meeting Notes**  
**May 20, 2015**

Committee Members Present

Joe Jagelka, Chair  
Tyler Tomlinson, Member  
Paul Faulkner, Member  
Jim Duffy, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Steve Corr	Dr. Dave Weitzel
Ken Rodemer	Nancy Silvius
Dave Matyas	Sue Vincent

The meeting was called to order at 6:30 PM by Joe Jagelka

PUBLIC COMMENT

None

REVIEW OF MEETING NOTES

The April 22, 2015 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed the lease contract extension for the modular classrooms at Holicong MS. The modular classrooms are needed for two more years while renovations are occurring. After the renovations are complete, it is expected that the enrollment at Holicong MS will begin to drop slightly.

Scott Kennedy presented information for the installation of a band tower at all three high schools. Discussion of the need - portable vs. permanent. Nancy Silvius met with the administration at all three High Schools. CB West and CB South prefer the portable scissor lift. CB East still prefers the permanent fixed band tower. The committee discussed the pros/cons of portable vs. a fixed tower. The committee decided that the portable towers provided more flexibility and off season use as compared to a permanent fixed tower.

Scott Kennedy presented the recommended facility use fee schedule for the 2015-2016 school year. The recommendation is to keep the fees the same as the current school year. The committee approved the new facility use fee schedule.

Scott Kennedy and Ken Rodemer presented a proposal from GKO Architects to study possible options for renovations to the CB West HS Auditorium. The committee agreed with the recommendation.

ADJOURNMENT

The meeting was adjourned at 7:05 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, April 21, 2015 at 7:15 PM at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by by Kaitlin Matteos' Autism Support ECS Class & Rebecca Bennett's School Age Autism Support Class in the Davis Elementary School, Centennial School District.

### ROLL CALL ATTENDANCE

#### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Patricia Sexton, Vice President (Council Rock)  
Mrs. Pamela Strange (Bensalem)  
Mr. John D'Angelo (Bristol Borough)  
Mr. Stephen Corr (Central Bucks)  
Mrs. Wanda Kartal (Morrisville)  
Mrs. Sandra Weisbrot (New Hope/Solebury)  
Mrs. Ada Miller (Pennridge)  
Mr. Ronald Jackson (Quakertown)

#### ABSENT: Members

Mrs. Helen Cini (Bristol Township)  
Mrs. Susan Cummings (Neshaminy)  
Mrs. Carol Clemens (Palisades)  
Mrs. Alison Smith (Pennsbury)

### OFFICERS:

Executive Director  
Deputy Executive Director  
Treasurer  
Secretary

Dr. Barry J. Galasso  
Dr. Michael Masko  
Mrs. Paula Harland  
Mrs. Elizabeth Bittenmaster

**SPECIAL EDUCATION MINI REPORT** – Ms. Rebecca Bennett and Ms. Kaitlin Matteo provided a report on Successful Collaboration between BCIU and Districts in Transitioning Children with Special Needs from Early Childhood Services to Kindergarten.

**PRESENTATION** – A Presentation was made by Ms. Pam Dinan on the Bridges Virtual Summer Program.

**PROGRAMS & SERVICES MINI REPORT** – Ms. Pam Dinan provided a report on the Bridges Virtual Summer Program.

**GOOD NEWS REPORT** – Dr. Galasso provided various items of good news.

**PUBLIC PARTICIPATION** – The following individuals spoke about contract negotiations: Christine Nugent, Katie Lang and several staff members from the Vision Program.

Board President Hartline adjourned for a 5-minute break at 7:45 PM. The meeting convened at 7:50 PM.

Upon a motion by Mrs. Sandy Weisbrot, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by nine (9) Board Members, the Board approved Item #1:

**APPROVAL OF ELECTION OF BOARD MEMBERS**

The Board made a special recognition to the re-appointment of Michael Hartline as the Intermediate Unit's Board President. The Board approved the Election of Board Members for a new three-year term and to fulfill the unexpired terms as follows:

<u>DISTRICT</u>	<u>BOARD MEMBER</u>	<u>TERM</u>
<u>Appointed in 2014-2015:</u>		
Pennsbury	Alison Smith	July 2014-June 2017
Quakertown Community	Ron Jackson	July 2013-June 2016
<u>New three-year term:</u>		
Bristol Township	Helen Cini	July 2015-June 2018
Centennial	Michael Hartline	July 2015-June 2018
Morrisville	Wanda Kartal	July 2015-June 2018
Palisades	Carol Clemens	July 2015-June 2018

Upon a motion by Mrs. Patty Sexton, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by nine (9) Board Members, the Board approved Items #2-21:

**APPROVAL OF MINUTES**

Approved the Minutes from the March 17, 2015 Board Meeting. (Refer to Minutes in April 21, 2015 Board Agenda).

**APPROVAL OF TREASURER'S REPORT**

Approved the Treasurer's Report for the period of July 1, 2014 through March 31, 2015. (Refer to Report in April 21, 2015 Board Agenda).

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the month of March 2015. (Refer to Report in April 21, 2015 Board Agenda).

**APPROVAL OF FUND TRANSFERS**

Approved the General Fund Transfers for March 2015 in the amount of \$59,181. (Refer to Report in April 21, 2015 Board Agenda).

**APPROVAL OF SUBMISSION OF PROGRAMS & SERVICES/INSTRUCTIONAL MATERIALS BUDGET**

Approved the Executive Director to Submit the 2015-2016 Programs & Services/Instructional Materials Budget in the amount of \$1,699,230 to the Pennsylvania Department of Education.

**APPROVAL OF AGREEMENT**

Approved the Agreement with Homeless Children's Initiative Region #8 Agreement with the Allentown School District for the period of October 1, 2014 through September 30, 2015 for an amount of \$125,000. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENTS AND ADDITIONAL SERVICES**

Approved the 2014-2015 Early Childhood Private Provider Contracts and Additional Services for the period of July 1, 2014 through June 30, 2015 for the amount of \$145,000. (Refer to Agreements in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the 2014-2015 Special Education Service Agreement with the School District of Philadelphia for the period of July 1, 2014 through June 30, 2015 for a total revenue amount of \$435,988.90, pending solicitor's approval. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the 2014-2015 ESY Special Education Agreement with the School District of Philadelphia for the period of June 22, 2015 through August 14, 2015 for a revenue amount of \$35,466, pending solicitor's approval. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Global Academic Innovations, LLC to provide Professional Development Services for the period of April 21, 2015 through May 31, 2016 for an amount not to exceed \$8,000. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with JF Clark, LLC for Consulting Services in the Ombudsman Program for the period of July 1, 2015 through June 30, 2016 for an amount not to exceed \$30,160. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Memphis Street Academy Charter School to provide Teacher Effectiveness Training on April 29, 2015 for a revenue amount of \$900. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF PROPOSAL**

Approved the Proposal with the Eastern University Academy Charter School for complete Comprehensive Planning Services for the period of March 1, 2015 to July 2, 2015 for the revenue amount of \$4,900 plus travel expenses. (Refer to Proposal in April 21, 2015 Board Agenda)

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for the month of April 2015 in the total amount of \$251,106.49

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
Crisis Prevention Institute, Inc.	Crisis Prevention Institute Instructor Training Certification for Two (2) Additional Staff @\$2,419 Each	IDEA	\$4,838.00
LPS Associates	Lifesize Maintenance Services Renewal	Instructional Materials	\$14,233.80
UPD Consulting	Provide Services to the Academic Recovery Liaisons as Required Under the Priority Schools Grant	Improvement Support/Priority Schools	\$1,950.00

U.S. Medical	Additional Nursing Services on Vehicles for the Remainder of School Year	Transportation	\$7,500.00
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		Sub-Total:	<u>\$28,521.80</u>
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PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Access Lock Technologies	Access Control System Equipment and Composite Access Control Cable per Costars Pricing	Capital Projects	\$61,985.00
Access Lock Technologies	Access Control System Installation	Capital Projects	\$17,645.00
Access Lock Technologies	Seven (7) Additional Security Cameras per Costars pricing	Capital Projects	\$10,189.00
Apple	Six (6) Ipad Mini 2 Wi-Fi 32GB Silver (10 Pack) per Chester County School District's Joint Purchasing Board (CCSDJP) Apple Bid 2015	Federal Programs	\$19,440.00
ePlus Technology	Additional Phones, Licensing and Accessories for the Cisco Phone System	Capital Projects	\$16,000.00
ePlus Technology	RWAN Equipment per Costars Pricing	Capital Projects	\$35,161.38
Meeting One	Adobe Connect Meeting One Maintenance and Support Renewal for Connect Server	Instructional Materials	\$7,231.57
Midlantic Technologies Group	Purchase of One (1) Audiometer from Midlantic Technologies Group for the 2014-2015 School Year	Capital Projects	\$9,794.00
Phantom Technologies (dba: IBoss Network Security)	IBoss Enterprise Internet Filtering Appliances and Licensing	Capital Projects	\$26,575.35
Plasco ID Holdings, LLC (dba: IDW, LLC)	Fargo HDP 5000 Accessories & ID Cards for Access Control Project	Capital Projects	\$15,056.90
Solarwinds	Annual Renewal for Orion Network Configuration Manager, Firewall Security Manager and Virtualization Manager	Technology Services	\$3,506.49
		Sub-Total:	<u>\$222,584.69</u>
		Grand Total:	<u>\$251,106.49</u>

**APPROVAL OF EXPENDITURES**

Approved the Initial Expenditures in Support of Tawanka Programs Relocation in an amount not to exceed \$150,000 beginning April 2015 until completion.



**APPROVAL OF AGREEMENT**

Approved to enter into a Lease Agreement with Neshaminy School District for Samuel Everitt Elementary School for the period from July 1, 2015 through June 30, 2020 for an amount of \$314,103 for 2015-2016, \$323,526 for 2016-2017, \$333,232 for 2017-2018, \$343,229 for 2018-2019, and \$353,526 for 2019-2020. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF APPOINTMENT**

Approved the Appointment of Sweet, Stevens, Katz & Williams as the Solicitor of Record for the Bucks County Intermediate unit #22 for the period of July 1, 2015 through June 30, 2016 at a rate of \$150 per hour for attorneys, \$125 per hour for legal assistants for routine matters, and a rate of \$195 per hour for attorneys, \$125 per hour for legal assistants for non-routine matters. (Refer to Agreement in April 21, 2015 Board Agenda)

**APPROVAL OF RECOMMENDED SALARY & EMPLOYEE BENEFIT INCREASES**

Approved the Recommended Salary and Employee Benefit Increases for Non-Bargaining Unit Staff on a Two-Year Cycle for the 2015-2016 and 2016-2017 school years.

**APPROVAL OF SECOND AND FINAL READING OF BOARD POLICY**

Approved the Second and Final Reading of Policy #806 – Child Abuse. (Refer to Board Policy in April 21, 2015 Board Agenda).

**APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS**

Approved the various Human Resources items (A through I). (Refer to attached Report dated April 21, 2015).

**INFORMATION ITEM:** Mr. Jack Brady provided a Legislative Report.

**OLD BUSINESS** – None

**NEW BUSINESS** -- The Board agreed to cancel the May 19, 2015 Board Meeting with the right to have an emergency meeting for Personnel and Business matters, if needed.

**EXECUTIVE SESSION**

Upon a motion by Mr. Stephen Corr, seconded by Mr. Ron Jackson, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn to Executive Session at 8:05 PM.

The Board adjourned to Executive Session to discuss Personnel and Negotiation Matters.

Upon a motion by Mrs. Sandy Weisbrot, seconded by Mr. Stephen Corr, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 8:38 PM.

PUBLIC PARTICIPATION - None

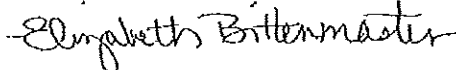
ADJOURNMENT

Upon a motion by Mr. Stephen Corr, seconded by Mr. Michael Hartline, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:39 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors on Tuesday, May 19, 2015 was cancelled. The next regularly scheduled meeting is: Tuesday, June 16, 2015 at 7:00 PM (unless an emergency Board meeting is necessary in May for Personnel and Business matters) at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**April 13, 2015**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, April 13, 2015 at 5:31 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

**Council Members**

Mr. Mark Byelich, Council Rock S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mr. Joseph Jagelka, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mr. Mark B. Miller, Centennial S.D.  
Mrs. Kelly Unger, Central Bucks S.D.

**Absent**

Mrs. Betty Huf, Centennial S.D.

**Others in Attendance:**

Dr. Joyce A. Mundy, MBIT Superintendent of Record, Centennial S.D.  
Mrs. Denise Dohoney, Assistant Director  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Loiacono, Director of Facility Operations  
Mrs. Stacy Pakula, Career and Technical Education Supervisor  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

- II. Guests at the meeting included was Mrs. Susan Burns, Instructional Assistant, Mr. Mark Gage, Culinary Arts Teacher and Mr. Michael McCombe, Culinary Arts Teacher. The following Culinary Arts students also attended: Ronald Haines, Liam McFeely and Osuany Serrano.
- III. Routine Business:
- A. Administrative Report

1. Mr. McCombe and the Culinary Students presented information about different learning opportunities they had this year. This included field trips to the Philadelphia Wholesale Produce Market and E. Frank Hopkins Company, volunteering at the Greater Hatboro Chamber of Commerce Lobster Pot, attending Harrah's ACF Food Festival, the Peddlers Village Gingerbread House Competition, preparing dinner for the residents of Moreland Towers, a presentation on shrimp techniques by Chef Pierre Rausch and working with the Chefs at the Philadelphia Food and Wine Festival. They also shared information about the Culinary Institute of America and all the things they found interesting about the school and their visit.

It was asked how our students are taught about sustainable food. Mr. McCombe said that Mr. Gage does a lesson on sustainable fish and this year they were fortunate enough to get a grant from the Beef Council and did a whole module on grain fed and grass fed beef. The students have also learned about biodegradable packaging and had a compost pile that Mr. Smith used in the landscape mulch around the school.

Mr. Kleinschmidt thanked the students and instructors for their efforts and time. Mrs. Strouse also thanked Mr. Gage and Mrs. Burns for attending this meeting.

- IV. Mr. Kleinschmidt extended congratulations to Brian Moss and Viktor Pokrachinskiy, along with their teacher, Rob Schwarz, who represented the Greater Philadelphia area in the National Automotive Technology Competition held in New York City on April 7 and April 8. Brian and Viktor, who are students at William Tennent High School, placed second overall in this competition.

The National Automotive Technology Competition began in 1993 to bring together the nation's best high school automotive technicians to test their skills, measure their knowledge, and challenge their ability to diagnose and repair vehicles. It is apparent that our students have mastered these skills.

In addition to this competition, Middle Bucks sent 14 students to participate in the Skills USA State Competitions held in Hershey, Pennsylvania on April 8 through April 10. Our students earned 8 medals in the following competitions: Prepared Speech – 1<sup>st</sup> Place, Information Technology Services – 1<sup>st</sup> Place, Career Pathways Showcase: Health Services – 1<sup>st</sup> Place, Television Production – 2<sup>nd</sup> Place and Job Interview – 3<sup>rd</sup> Place.

Our 5 students who earned first place medals will be traveling to the National Competition in June held in Louisville, Kentucky.

Middle Bucks also had a number of medal winners at the Bucks County Computer Fair held last week. Students earned medals in Logo Design – 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Place, Graphic Design – 2<sup>nd</sup> and 3<sup>rd</sup> Place, Web Page Design - 3<sup>rd</sup> Place, Animation – 2<sup>nd</sup> and 3<sup>rd</sup> Place, and Digital Movies – 2<sup>nd</sup> Place.

Finally, Representative Bernie O'Neill met with members of the Program, Policy, and Personnel Committee on April 9 to discuss issues pertinent to Career and Technical Education. The focus of the meeting was to discuss Act 153 and its impact on Work-based Education programs and an alternative plan to fund students enrolled career and technical education programs. The plan, currently being proposed to legislators by the Pennsylvania Association of Career and Technical Administrators (PACTA), is proposing the Basic Education Subsidy be increased by \$4,000 per student for each student enrolled in a career and technical high school. This proposal would address the excess cost experienced by the school districts to educate a student in a career and technical school as well as sustain workforce and economic development in Pennsylvania.

- V. Mr. Kleinschmidt explained that the position of Executive Council Secretary is vacant due to the resignation of Mrs. Susan Atkinson, New Hope Solebury School District. The NHS School District was contacted and will not be naming the replacement for Mrs. Atkinson until her replacement is on their board.

Mr. Miller moved, Dr. Foster seconded, to open the floor for nominations to fill the vacant position of Executive Council Secretary.

Discussion included that we may want to wait until New Hope Solebury names their appointment, you can appoint a permanent secretary or an acting secretary and you need a secretary appointed to sign corporate documents. There was also discussion about replacing the Superintendent of Record and it was determined that the Professional Advisory Council will recommend and select a Superintendent of Record.

Mr. Gamble moved, Mrs. Unger seconded, to nominate Mr. Joseph Jagelka to fill the position of Executive Council Secretary.

Mr. Kleinschmidt invited other nominations from the floor. Hearing none, Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to close nominations.

Mr. Joseph Jagelka was elected as the Secretary of the Executive Council unanimously, by acclamation.

- VI. Mr. Miller moved, Mr. Byelich seconded, passed 5 ayes, 0 nays and 2 abstentions (Mr. Byelich and Mrs. Unger did not attend the meeting), to approve the minutes of the March 9, 2015 meeting. Attachment 1 (pg. 7)

An Executive Session was held to discuss a legal issue at 5:58 PM. The regular meeting resumed at 6:15 PM. Mr. Garton noted that the Executive Session was on a student matter and no action will be taken at the public meeting.

VII. Routine Business - Continued

- B. Mr. Miller moved, Mr. Gamble seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 13)

C. Committee Reports

1. Dr. Mundy, Superintendent and Chairperson of the Professional Advisory Council said that the Professional Advisory Council met on April 7 and the minutes are attached. She thanked Mrs. Strouse for the tremendous amount of work she has done for the last couple of years to help the districts solidify their calendars, which is a great assistance to the students so they don't miss time. They have seen an exponential difference in the amount of time that is missed district to district. Attachment 3 (pg. 17)

Mr. Kleinschmidt asked if everyone was aware of Dr. Mundy's upcoming change in status. Dr. Mundy stated she will be here until August and for the balance of the year for this committee. Mr. Kleinschmidt said they will be looking for a new Superintendent for Centennial School District.

2. The Finance Committee meeting scheduled on Tuesday, April 7, 2014 at 4:30 PM was cancelled. – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 18)
  3. There was nothing to add to the report of the Building, Security and Technology Committee meeting. Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 19)
  4. Dr. Foster, Chairperson of the Program, Policy and Personnel Committee said the committee talked about the student matter that was just discussed in Executive Session. He also noted that Mrs. Dohoney met with them regarding the ACT 93 process and presented some ideas on behalf of herself and her colleagues. The committee will need to meet sometime in the future to discuss those ideas. They will arrange that meeting and get back to the Executive Council. Everything else was included in the minutes. Attachment 6 (pg. 21)
- D. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to approve the Cash Payments Report for March. Attachment 7 (pg. 22)
- E. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to approve the Treasurer's Report for February. Attachment 8 (pg. 40)

VIII. Current Agenda Items

A. Personnel Items

1. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to ratify the employment of Nancy Doster as full-time Administrative Assistant – Assistant Director; Systems Manager – Curriculum, at an hourly rate of \$17.50/hour, with benefits, effective March 31, 2015.
2. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to approve the part-time employment of Krista Sluzalis, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective April 20, 2015.
3. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to approve the retirement of Allan Roberts, Engineering Related Technology Teacher, effective June 30, 2015.
4. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to re-appoint Robert Vining to represent Middle Bucks Institute of Technology as a Trustee for the Bucks and Montgomery County Schools Health Care Consortium effective July 1, 2015.

Dr. Foster thanked Mr. Vining for serving again on the Health Care Consortium.

5. Mr. Miller moved, Dr. Foster seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 9 (pg. 56)

B. Policies

1. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to accept for first reading revised Board Policy No. 620, Fund Balance, in the Finances Section. Attachment 10 (pg. 57)

C. Other Matters for Consideration

1. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve the additional field trips for the 2014/15 school year. Attachment 11 (pg. 59)
2. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve the revised 2014-2015 Li'l Bucks Partners in Learning calendar. Attachment 12 (pg. 60)
3. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve the 2015-2016 Li'l Bucks Partners in Learning calendar. Attachment 13 (pg. 61)
4. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve the revised 2014-2015 school calendar. Attachment 14 (pg. 62)
5. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve the 2015-2016 school calendar. Attachment 15 (pg. 64)

There was a discussion about the number of conflict days. It was noted that we are in the low to normal range for the number of conflicts days. Last year we had 13, next year it will be 20, in previous years it was 20 and our worst year was 34. It was asked if 20 is the best we can do. Mrs. Strouse said 13 was the best we have ever done and explained there are 20 days that we are opened or closed and the districts are doing something different.

It was asked if there is anything we can do better. Mrs. Strouse said it has worked out best when we create the calendar and distribute it to the districts to work from to create their calendars. Some of the conflicts have to do with how things are done in the districts or communities. One school district likes to start school after Labor Day and one likes to start before and some of those things have created the 20 conflict days. Dr. Mundy explained that this is the first year in many years that Centennial will start prior to Labor Day and they had to work with their association and school board because it's not in their policy as it is in other districts. Even with that, they were only able to do 2 of the 4 days, just from their perspective,

due to when they have their professional development. She said she thinks Mrs. Strouse is correct in that conflict days are impacted by the total number of student and staff days, compounded with the traditional times that conferences and professional development days are held. Some of those things are evolving over time and she knows that the school leaders are conscious of that and spring break as well, and that can change year to year. She said Centennial's calendar goes longer than some of the other districts, just due to their number of days, and that can create conflict days. She concluded by noting that she thinks they have gotten down the number of conflicts, even though the four districts have very different traditions, collective bargaining agreements and number of days.

6. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to receive and file the PLANCON Part K: Project Refinancing documents and appended materials from the Pennsylvania Department of Education. Attachment 16 (Pg. 72)
7. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to extend lawn cutting and property maintenance agreement until December 31, 2016 with W.D.B. Landscaping, Inc. with no increase to cost of services. Attachment 17 (pg. 80)
8. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, authorizing use of Guaranteed Energy Savings Performance Contract process in accordance with Pennsylvania Act 39 of 2010 for HVAC upgrades in B-Wing.
9. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to ratify the locking of "basis" portion of natural gas cost at \$0.6613/DTH 100% tolerance with Constellation for 24 months starting July 2015. Attachment 18 (pg. 81)
10. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to accept bid proposal from Grimco, Inc. in amount of \$22,894 for a Latex Wide Format Printer for the Commercial Art program. This printer will be purchased with funds from PA Department of Education Equipment Grant #122-15-0019 with required local matching funds from the Capital Reserve Fund. Attachment 19 (pg. 82)
11. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to accept bid proposal from Tool & Equipment Solutions in amount of \$27,150 for an Automobile Scissor Lift for the Automotive Technology program. This lift will be purchased with funds from PA Department of Education Equipment Grant #122-15-0019 with required local matching funds from the Capital Reserve Fund. Attachment 19 (pg. 82)



12. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to accept bid proposal from Tool & Equipment Solutions in amount of \$29,646 for an Alignment System for the Automotive Technology program. This alignment system will be purchased with funds from PA Department of Education Equipment Grant #122-15-0019 with required local matching funds from the Capital Reserve Fund. Attachment 19 (pg. 82)
  13. Mr. Miller moved, Mr. Byelich seconded, passed unanimously, to approve budget transfers. Attachment 20 (pg. 84)
- IX. Mr. Miller moved, Mr. Jagelka seconded, passed unanimously, to adjourn the April 13, 2015 meeting of the MBIT Executive Council at 6:23 PM.

Respectfully submitted,

Joseph Jagelka  
Secretary

Roberta Jackiewicz  
Assistant Secretary

**CENTRAL BUCKS SCHOOL DISTRICT**

**Final Budget for General Fund Approval Resolution**

**RESOLVED**, by the Board of School Directors of Central Bucks School District, as follows:

The proposed Final Budget of the School District for the 2015-2016 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$311,494,712.

## CENTRAL BUCKS SCHOOL DISTRICT

2015-16 Homestead and Farmstead Exclusion Resolution

**RESOLVED**, by the Board of School Directors of Central Bucks School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2015 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2015:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$4,727,681.

b. **Prior year under-distribution of property tax reduction funds.** Funds are available for property tax reduction as a result of an undistributed amount remaining from property tax reduction funds PDE paid to the School District in the 2014-2015 school year. This amount from the prior year will add to the property tax reduction allocation for this school year the amount of \$3,042.

c. **Prior year over-distribution of property tax reduction funds.** During the 2014-2015 school year, the School District provided aggregate property tax reductions beyond the amount PDE paid to the School District for this purpose. This excess reduction from the prior year will result in deduction from the property tax reduction allocation for this school year in the amount of \$0.00.

d. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,129,559.

*[Act 1 requires PDE to notify the School District of this amount by May 1.]*

e. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$5,860,282.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 30,151.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 125.

c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 30,276.

*[The County Assessment Office is obligated to provide these numbers and a tax duplicate to the School District by May 1.]*

3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$5,860,282 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 30,276, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$193.56.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$193.56 by the School District real estate tax rate of 124.1 mills (.1241), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$1,559, (*rounded down to the nearest dollar per Act 1*) and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$1,559.

5. Homestead/farmstead exclusion authorization -- July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,559. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,559. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

# CENTRAL BUCKS SCHOOL DISTRICT

## 2015-16 Annual Tax Levy Resolution

**RESOLVED**, by the Board of School Directors of Central Bucks School District, that taxes are levied for school purposes for the school year beginning July 1, 2015, subject to the provisions of the Local Tax Collection Law, as follows:

1. **Real estate tax.** Real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. **Interim real estate tax.** Interim real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of "utility realty" under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as "utility realty" prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. **Tax due date/delinquent status.**
  - a. The real estate tax is due and payable on July 1, 2015, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2015, for tax other than interim real estate tax.
  - b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
5. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice – by August 31, 2015, for tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2015, for tax other than interim real estate tax. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)

6. Severability. The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

7. Continuation of other taxes. The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:

a. Real estate transfer tax. Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)

b. Earned income and net profits tax. 1% School District tax levied under the Local Tax Enabling Act, Act 511;

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 9<sup>th</sup>, 2015.

CENTRAL BUCKS SCHOOL DISTRICT

Date June 9<sup>th</sup>, 2015

  
Secretary

Sharon L. Reiner

(School District Seal)